



77th ANNUAL REPORT

of the

ASSOCIATION OF CONSULTING STRUCTURAL ENGINEERS OF NEW SOUTH WALES

to be presented to Members at the

ANNUAL GENERAL MEETING

On

Wednesday 23rd October 2013

6.30 PM Drinks and Canapes

7.30 PM Start

Venue: Kirribili Club Time:

11 Harbourview Crescent

Lavender Bay NSW 2060



AGENDA

1. PRESIDENT'S WELCOME

2. APOLOGIES

3. CONFIRMATION OF THE MINUTES OF PREVIOUS AGM – 18th October 2012

<http://www.acse.org.au/docs/minutes/ACSE-2012-AGM-Minutes-October-2012.pdf>

4. MATTERS ARISING FROM THE MINUTES

5. ANNUAL REPORT : 2012-2013 President, Tim Hoare

6. FINANCIAL REPORT : Treasurer, Andrew Simpson

<http://www.acse.org.au/2013-financials>

7. VOTE ON PROPOSED MOTION, CHANGES TO ARTICLES OF ASSOCIATION

<http://www.acse.org.au/docs/AGM%202013/Item%207%20-Proposed%20Motion%201.pdf>

<http://www.acse.org.au/docs/AGM%202013/ACSE%20Articles%20of%20Association%202013%20-%20DRAFT.pdf>

8. PRESENTATION OF MEMBERSHIP CERTIFICATES TO NEW MEMBERS

9. ELECTION OF THE BOARD FOR 2013/2014

(A) PRESIDENT

(B) VICE PRESIDENT

(C) HONORARY TREASURER

(D) BOARD MEMBERS

10. INVITATION TO MEMBERS TO SUBMIT MATTERS FOR CONSIDERATION BY

THE INCOMING BOARD.

10. CLOSING REMARKS, Incoming President for 2013-2014 ,Eamonn Madden

18th October 2012



Minutes of the ANNUAL GENERAL MEETING, THE ASSOCIATION OF CONSULTING STRUCTURAL ENGINEERS OF NSW held at 6.30 pm on Thursday, 18th October 2012, at the Kirribilli Club - 11 Harbourview Crescent Lavender Bay NSW 2060

PRESENT:

- Mike Haysler
- Andrew Simpson
- Scott Baty
- Charles Blumer
- Andrew Derbridge
- Nick Joannides
- Richard Green
- Robert Towers
- Richard Kell
- Kevin Berry
- Joyce Lee
- Tim Hogan
- Bill Ryan
- Barry Syme
- Jim Grasso
- Stephen Richmond
- Jim Dunstan
- Michael Jaroszewicz
- Colin Stenning
- Omid Safai
- Viktor Mateffy
- Simon Matthews
- Kevin Leedow
- Bill Jordan
- Eamonn Madden
- Tim Hoare
- Stephen Maher

IN ATTENDANCE: Amy Lowe (Consult Australia)

1. PRESIDENT'S WELCOME:

The President welcomed Members, Life Members, and Retired Members and thanked them for attending the meeting.

2. APOLOGIES:

Apologies were received from:

- Jamie Shelton
- David Smee
- Geoff Markham
- Paul Siewert
- David Templeton
- Bryan King
- Todd Halliday
- Phillip O'Hara
- Kourosh Kayvani
- Andrey Kandic
- Graeme Roberts
- Bradley Dockrill

3. MINUTES OF THE PREVIOUS MEETING

The motion to accept the minutes of the Annual General Meeting held on 26th October 2011 was moved by ?? and seconded by ??

4. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

5. ANNUAL REPORT

The Annual Report was noted as per the agenda.

6. FINANCIAL REPORT

The Financial Report was presented by Stephen Maher. A motion was put forward by Michael Jaroszewicz and seconded by Colin Stenning to accept the 2011/ 2012 Financial Statements.

7. ELECTION OF DIRECTORS

Nominations for the Director positions have been approved as follows:

President: Tim Hoare
Vice President: Eamonn Madden
Treasurer: Andrew Simpson
Directors: Michael Jaroszewicz
Stephen Maher
Jim Grasso
Kourosh Kayvani
Andrey Kandic
Simon Matthews
Rick Pilz
Kevin Berry

With no nominations from the floor, the Directors were duly appointed.

Mike Haysler resigned as from the Board of Directors.

The President presented Kevin Berry with his Membership Certificate.

The President presented Tim Hoare, Bonacci, with the Golf Trophy as 2011 winners.

8. PROPOSED NEW CONSTITUTION

Bill Jordon requested that Clause 7A change of the Constitution be amended to keep NPER as a requirement of membership and not at the discretion of the Board. The President was uncertain if amendments to the proposed changes could be accepted from the floor and Richard Kell confirmed that they could and Richard Kell 2nd the Motion of amendment. The following addressed the meeting in favour of keeping NPER: Bill Ryan and Richard Green The following addressed the meeting in favour keeping the proposed changes as they were originally presented: Mike Haysler, Andrew Simpson, Stephen Maher and Colin Stenning.

Members were asked to vote on Bill Ryan's amendment to the proposed change by a show of hands, the Vote was 8 FOR 16 AGAINST. Bill Ryan's amendment was defeated.

The members were asked to vote on the proposed changes to the constitution. Voting took place via ballot: 34 to 2, including 12 proxy votes. The motion was passed.

9. NEW PRESIDENT

Michael Jaroszewicz handed the meeting over to the new President, Tim Hoare and make special thanks to the outgoing Directors who had worked tirelessly over the past year.

Tim noted that he was honoured to taking on the role and thanked resigning member of board, Mike Haysler and welcomed new member Kevin Berry to the board. Tim thanked all for their tireless efforts over the past year.

10. Training System for Engineering Associates, by Tim Hoare

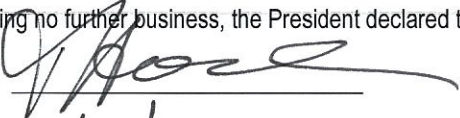
ACSE have been represented on an Industry Reference Group for the re-accreditation of the TAFE course that provides a career pathway for Structural Draftspeople through a NSW Apprenticeship system. The current course provide at NSW TAFE is due to be replaced from June 2013 and the IRG has been tasked with assisting in the development of a new course that can be rolled out across Australia.

11. MATTERS FOR CONSIDERATION

The Board agreed that they would hold discussions with Engineers Australia and other like minded organizations about attracting more members especially younger people.

There being no further business, the President declared the meeting closed at 8.45pm.

Signed

 Tim Hoare

Dated

5/12/12.



OFFICE BEARERS 2012-2013

Tim Hoare	<i>President</i>
Eamonn Madden	<i>Vice President</i>
Andrew Simpson	<i>Treasurer</i>
Michael Jaroszewicz	<i>Company Secretary</i>

Board of Directors

Tim Hoare
Eamonn Madden
Andrew Simpson
Michael Jaroszewicz
Jim Grasso
AndreyKandic
Rick Pilz
Andrew Simpson
Simon Matthews
AndreyKandic
KouroshKayvani
Stephen Maher
Kevin Berry



5.0 PRESIDENT'S REPORT 2012-2013

Since the last AGM of October 2013 the Board of Management has met on the second Tuesday of each month. The exception have been the month of January, where there was no meeting during the festive holidays.

Consult Australia

The 2012 AGM voted in favour of changing the ACSE Constitution to allow members to join ACSE whilst not being a member of Consult Australia. During December 2012, ACSE President, Tim Hoare signed a Memorandum of Understanding with CA President Mega Motto that allowed the two organisations to work together in the future on common goals.

A copy of the MOA is available on the ACSE website at :

<http://www.acse.org.au/announcements/acse-signs-mou-with-consult-australia>

ACSE and IStructE

On the 27th November 2012, ACSE President Tim Hoare and Immediate Past president Michael Jaroszewicz met with the President and CEO of I Struct E. The purpose of the meeting was to agree upon a model of like-minded organisations working together. As a result on 2nd July 2013 a joint CPD Seminar was run entitled "Structural Engineering Failures – The Role of Human Factors"

<http://www.acse.org.au/announcements/acse-meets-with-istructe-president>

New ACSE Website

Shortly after the 2012 AGM, the Board engaged a web designer to update the ACSE website. The new website went live just prior to Christmas 2012 and members now receive regular email updates on news with links to certain events on the website. The Website can be found at :-

<http://www.acse.org.au>

The efforts of the Admin staff at Partridge under the very capable direction of Eamonn Madden (President elect for 2014) is acknowledged in bringing together a very complicated website that is now regularly updated for the information of members and the general public.

Annual Seminar 2013

The 2013 Annual Seminar was held on 27th August 2013 and focuses on the design and construction of the White Bay Passenger Terminal. The day was organised by new Board member Kevin Berry of TTW.



The WhiteBay Passenger Terminal sits prominently on the Sydney Ports site with panoramic views outacross the city. The Buildings' complex geometric form and tight design and constructionprogram led to a large degree of engineering and construction innovations. The seminarexplores the project from a number of perspectives ranging from the Client and TourismIndustries, to the Architecture and Engineering challenges. The seminar will also explore therole of complex geometry generation, facade technology, construction logistics and buildability.

A total of 50 people attended the seminar and the dinner afterwards at Doltone House in Pymont.

The event was sponsored by TTW, A2K and Fielders

Financial Position

During the past year the Board agreed that surplus cash in the current cheque account should be quarantined in a high interest bearing term deposit. Currently ACSE has around \$75,000.00 in this term deposit with a more modest working capital of around \$10,000.00 in the cheque account.

University Scholarship

The **ACSE Student Scholarship** provides assistance to find an interstate work experience placement for up to three months, and funding to cover travel and accommodation expenses. This year there are possible work placements in Indonesia, Brisbane or Sydney. Upon return, the selected student will be expected to submit a report to ACSE and to make at least one presentation about their experience.

For 2013 the Board was very pleased to see that 12 applicants applied for the Scholarship. Judging is currently underway and the winner will be announced at the end of October.

As noted above, the current financial position of the Association is strong and the Board has agreed that if the judging panel believes that there is more than one applicant worthy of winning then it will offer up to two scholarships of \$5,000.00 each for the current year.



University Lecture Program

The 2013 University Lecture program at Sydney University was held during September and October 2013 and included the following guest lectures.

Date	Firm	Lecturer	Topic
4/9 (1-2PM)	Partridge	Peter Standen peter.standen@partridge.com.au	Wind design for temporary structures including temporary art, staging and events.
19/9 (1-2PM)	SDA	Nick Reichinger nick@sdastructures.com.au	Live load management during the installation of the Annish Kapoor exhibition
26/9 (1-2PM)	Bonacci Group	Ryan Campbell rcambell@bonaccigroup.com	Wind tunnel testing for Tall buildings.
23/10 (1-2PM)	Northrop	Rodney Pratt rodney@sydney.northrop.com.au	Earthquake design

Golf Day 2012

The 2012 ACSE Golf Day was again held at Avondale Golf Club but this year rather the traditional end of week Friday the date was Wednesday 12th December. By the time of the shotgun start of 12.30 the early morning wet weather had blown away and the sun was shining.

This year teams of 4 were well represented by 7 companies from: The Bonacci Group, Hyder Consulting, MPN Group, Partridge Partners (2 teams), SDA Structures, Owen Sherrard and MAJ Consulting. Play format for the day was Ambrose Four Ball and some knock out scores were achieved.

The individual awards of the day went to:

Nearest to the pin on the 2nd , handicap 19 and above: Owen Sherrard 244cm

Nearest to the pin on the 2nd , handicap 18 and below: David Wright 355cm

Longest Drive, 12th handicap 19 and above: Michael Sacco

Longest Drive, 12th handicap 18 and below: David Wright

The team award was a very close affair. After some debate between team captains and the match referee regarding allocated player handicaps the Bonacci Group were awarded the spoils just ahead Costin Roe.

Other awards went to :

- **Best dressed** to the MPN Group led by Viktor Mateffy, looking immaculate in their matching shirts trousers and caps.
- **Encouragement Award** Joyce Lee from Hyder and Heidi Crawford.
- **Best Brag of Day**, (after dinner speech) tie between David Wright, Costin Roe and Andrew Simpson (SDA Structures).
- **Bradman Award, (wooden spoon)** Partridge Structures No 1, led by cappy Eamonn Madden.

A big thank you to our sponsors of the day: Planned Professional Risk Services and Crawford Recruitment. Heidi Crawford paired up with the Majcon and Owen Sherrard Group and surprised herself with some amazing shots on the Holes 3 Lands End , 14 The Crescent and Home, 18. Also, many thanks to Fuchsia from Partridge for a fantastic job photographing the action.

This year's Golf day will be held at Avondale on Wednesday 11 December, from 12 noon shotgun start. So all members be aware, it is not a criteria to have a golf handicap, all standards are very welcome, the more the merrier. Golf is followed by a grand BBQ spread and many bragging stories of what could have been. If you wish to play and do not have a four, not a problem a team will be arranged for you.



2012 Golf Day Players



ACSE Excellence Awards

The inaugural ACSE Structural Engineering Awards recognise and celebrate the role of NSW based Structural Engineers and their contribution to the built environment in NSW, Australia and throughout the world. The Awards aim to highlight excellence within the NSW Structural Engineering profession, assist in promoting Structural Engineers to our peers, fellow professionals and the general public, and showcase the role of Structural Engineering in a diversity of projects. The Awards are open to all NSW based Structural Engineering practices and professionals.

More information about the awards and the entry criteria is available on the ACSE Website

<http://www.acse.org.au/announcements/structural-engineering-awards>

Entries close on 1st November and judging will be carried out towards the end of the year. A low key social event is being planned in the new year for the presentation of winners.

New Member Breakfast

At the 2012 AGM, The Board presented to members an updated Strategic Plan, which highlighted as our top priority to increase membership numbers to ensure the ongoing success and continuity of the Association. Earlier in 2013 a new members breakfast was held and 10 potential new members were invited to attend along with Board members. This proved to be a very successful breakfast and approximately 50% of attendees subsequently applied for membership.

New Members Admitted during 2012-2013

The Board is very pleased to announce the following eight new members to the Association.

Andrew Derbidge -	Partridge
Brent Guest -	BVG Consultants
John Romanous -	John Romanous and Associates
Nick Kokolis -	Acor Consultants
Peter Standen -	Partridge
Rocco Ottaviano -	Astroc Structural Engineering
Ryan Campbell -	Bonacci Group
Sam Ebeid -	EA and Associates



6. FINANCIAL REPORT : Treasurer, Andrew Simpson

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES**

A.B.N. 45 000 026 648

**FINANCIAL REPORT
FOR THE YEAR ENDED**

30 JUNE 2013



**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES**
A.B.N. 45 000 026 648

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**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

DIRECTORS' REPORT

Your Directors present their report on the company for the financial year ended 30th June 2013.

Directors

The names of each person who has been a director during the year and to the date of this report are:

Name	
Michael Jaroszewicz	
Kourosh Kayvani	
Stephen Maher	
Michael Haysler	(resigned 10 December 2012)
Timothy Hoare	
Ignazio Grasso	
Andrey Kandic	
Eammon Madden	
Rick Pilz	
Andrew Simpson	
Simon Matthews	
Kevin Berry	(appointed 1 Dec 2012)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Company Secretary

The following person held the position of company secretary at the end of the financial year:

Michael Jaroszewicz (appointed 26-10-2011)

Principal Activity of the Company

The principal activity of the company during the financial year has been the furtherance of the profession of Structural Engineering.

There was no significant change in the nature of that activity during the year.

Operating Results

The profit of the company for the financial year after providing for Nil income tax and writing back provisions from previous years amounted to \$32,973 (2012: Loss \$4,619).

Review of Operations

The major items of revenue for the year ended 30 June, 2013 were from:

	2013	2012
	\$	\$
Subscriptions	19,050	17,080
Seminars	-	9,970
Social Functions	4,260	2,102
Provisions written back	29,575	-
	<u>52,885</u>	<u>29,152</u>

Offsetting income were expenses totalling \$26,560 (2012: \$37,009) resulting in a net profit of \$32,973 with Nil provision for income tax on non-mutual income.

Dividends

In accordance with the Constitution, the company does not pay dividends.

Significant Changes in State of Affairs

No significant changes in the company's state of affairs occurred during the financial year.

Shares and options

The company is a company limited by guarantee. It does not have any share capital or options.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
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A.B.N. 45 000 026 648**

DIRECTORS' REPORT (cont'd)

After Balance Date Events

In the opinion of the directors, no matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

Future Developments

Likely developments in the operations of the company and the expected results of those operations in future financial years have not been included in this report as directors believe, on reasonable grounds, that the inclusion of such information would be likely to result in unreasonable prejudice to the company.

Environmental Issues

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

Information on Directors

Name	Qualifications	Experience	Special Responsibilities
Rick Pilz	BE, MIEAust, CPEng NPER	30 years Structural Engineer	ACSE rep on the Consult Australia Committee Co-Convener, CPD Seminars
Andrew Simpson	B Eng (Hons) CPEng MIE (Aust) C Eng MStructE NPER RPEQ	28 years Structural Engineering experience	Treasurer Convener - Social Functions
Stephen Maher	BEng (Civil) MIEAust, CPEng, NPER	19 years Civil/ Structural Engineer	Convener, EGM & AGM meetings Convener, ACSE Membership Co-Convener, Scholarships
Timothy Hoare	BEng (Hons 1) MIEAust NPER, RPEQ	20 years Structural Engineer	President
Michael Jaroszewicz	BSc MICE MIE (Aust) CPEng NPER, RPEQ	34 years Structural/Civil Engineer. 23 years director of Consulting Practise	Convener AGM Co-Convener ACSE Membership Co-Convener scholarships
Simon Matthews	BE, MEngSc MIEAust, MIPENZ NPER	33 years Structural Engineer 22 years director of consulting practice	Co-Convener, CPD Seminars ACSE rep on the Consult Australia Education & Training Committee
Kourosh Kayvani	PhD, MEngSc, B.Sc, MIEAust, CPEng, MIABSE, MIASS	20+ years Structural Engineer experience Assumed role of Principal 7+ years ago	Convener, Practice Notes Convener, Standards Activity Convener, CPD Seminars & Standard Activities
Ignazio Grasso	BE, MEngSc, LGE NPER3 - FIE NPER3 RPEQ	29 years Structural Engineer experience 3 years Civil Engineer experience Director of Consulting practice	Convener of Lecturing Programme Convener of Annual Seminar

**THE ASSOCIATION OF CONSULTING STRUCTURAL
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A.B.N. 45 000 026 648**

DIRECTORS' REPORT (cont'd)

Eammon Madden	BE MSc(Struct) MIEAust CPEng, MIEI NPER (Structural)	33 years Structural Engineer 16 years director of engineering practice	Vice President Co-Convenor website Co-Convenor Annual Seminar
Andrey Kandic	BE, MIEAust, CPEng NPER, RPEQ	16 years Civil/Structural Engineer	Convenor, Special Projects
Kevin Berry	BE (Hons) Ceng MICE CPEng MIEAUST NPER MIPENZ	11 years Structural Engineer	Convenor of Annual Seminar Co-Convenor of Scholarships

Meetings of Directors

During the financial year, 11 meetings of directors were held. Attendances by each director during the year were as follows:

Director	Number Eligible to Attend	Number Attended
Rick Pilz	11	8
Stephen Maher	11	10
Michael Haysler	4	2
Simon Matthews	11	3
Michael Jaroszewicz	11	7
Kourosh Kayvani	11	1
Andrey Kandic	11	9
Timothy Hoare	11	10
Ignazio Grasso	11	6
Eammon Madden	11	10
Andrew Simpson	11	10
Kevin Berry	6	4

Directors' Benefits

No director of the company has, since the end of the previous financial year, received or become entitled to receive a benefit other than a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the financial statements, or the fixed salary of a full-time employee of the company or of a related corporation by reason of a contract made by the company or a related corporation with any director or with a company in which he has a substantial financial interest.

Directors and Officers Indemnification Insurance

Directors' indemnity premiums have been provided for and paid by the company during the year to insure the directors against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of director of the company, other than conduct involving a wilful breach of duty in relation to the company.

Proceedings on Behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings.

The company was not a party to any such proceedings during the year.

Auditor's Independence Declaration

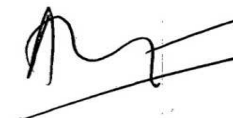
A copy of the auditor's independence declaration as required under section 307C of the *Corporations Act 2001* is set out on page 4.

Signed in accordance with a resolution of the Board of Directors .



Director

Tim Hoare



Director

Andrew Simpson

Dated: 12 September 2013

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001
TO THE DIRECTORS OF THE ASSOCIATION OF CONSULTING
STRUCTURAL ENGINEERS OF NEW SOUTH WALES**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2013 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

**CBC PARTNERS
Chartered Accountants**



**Domenic A Cutrupi
Partner**

**SYDNEY
Dated: 12 September 2013**

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED
30 JUNE 2013**

	<u>Note</u>	<u>2013</u> \$	<u>2012</u> \$
Revenue from ordinary activities		59,534	69,639
Administration Expenses		(26,560)	(61,977)
Profit before income tax expense		<u>32,973</u>	<u>7,663</u>
Income tax expense	3	-	-
Net Profit/(Loss) attributable to members of the entity		<u>32,973</u>	<u>7,663</u>
Other Comprehensive Income for the year, net of tax		-	-
Total Comprehensive Income for the year		<u><u>32,973</u></u>	<u><u>7,663</u></u>
Total Comprehensive income attributable to the entity		<u><u>32,973</u></u>	<u><u>7,663</u></u>

The accompanying notes form part of these financial statements.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**STATEMENT OF FINANCIAL POSITION
AS AT
30 JUNE 2013**

	<u>Note</u>	<u>2013</u> \$	<u>2012</u> \$
CURRENT ASSETS			
Cash and cash equivalents	4	73,416	81,204
Trade and other receivables	5	4,870	320
Intangibles	6	7,076	-
TOTAL CURRENT ASSETS		85,362	81,524
TOTAL ASSETS		85,362	81,524
CURRENT LIABILITIES			
Trade and other payables	7	4,638	4,198
Short Term provisions	8	5,000	34,575
TOTAL CURRENT LIABILITIES		9,638	38,773
TOTAL LIABILITIES		9,638	38,773
NET ASSETS		75,724	42,751
EQUITY			
Retained earnings		75,724	42,751
TOTAL EQUITY		75,724	42,751

The accompanying notes form part of these financial statements.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
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A.B.N. 45 000 026 648**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED
30 JUNE 2013**

	<u>Retained Earnings</u>	<u>Reserves</u>	<u>Total Equity</u>
Balance at 1 July 2011	47,370	-	47,370
Profit attributable to members of the company	(4,619)	-	(4,619)
Balance at 1 July 2012	<u>42,751</u>	<u>-</u>	<u>42,751</u>
Profit attributable to members of the company	32,973	-	32,973
Balance at 30 June 2013	<u>75,724</u>	<u>-</u>	<u>75,724</u>

The accompanying notes form part of these financial statements.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
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A.B.N. 45 000 026 648**

**CASH FLOW STATEMENT
FOR THE YEAR ENDED
30 JUNE 2013**

	<u>Note</u>	<u>2013</u>	<u>2012</u>
		\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers		24,830	33,436
Interest received		529	8
Payment to suppliers & employees		(33,146)	(31,313)
Net Cash Provided by (Used in) Operating Activities	9(b)	<u>(7,788)</u>	<u>2,131</u>
Net Increase (Decrease) in Cash Held		(7,788)	2,131
Cash (Overdraft) at the Beginning of Financial Year		81,204	79,073
Cash at End of Financial Year	9(a)	<u><u>73,416</u></u>	<u><u>81,204</u></u>

The accompanying notes form part of these financial statements.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013**

1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependant on general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the constitution and the needs of members. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the significant accounting policies disclosed below, which the directors have determined are appropriate to meet the requirements of the company's constitution and the needs of members. Such accounting policies are consistent with the previous year unless stated otherwise.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of the statements are as follows:

Accounting Policies

(a) Income Tax

In accordance with Section 6-5 of the *Income Tax Assessment Act, 1997* the company is required to calculate its taxable income in accordance with the mutuality principle whereby the company is only taxed on non-member income.

(b) Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of two months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

(c) Revenue

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

Membership subscriptions are recognised from the date the membership is accepted and/or renewed.

Donations, appeals, sponsorships and bequests are recognised as received.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial asset.

(d) Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation for the current financial year where required by accounting standards or as a result of changes in accounting policy.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013**

2 MEMBERS' GUARANTEE

The company is limited by guarantee and has no share capital. The liability of the members is limited. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$20 each towards meeting outstanding obligations of the company. As at 30 June 2013 the number of members was 100 (2012: 116).

	<u>2013</u>	<u>2012</u>
	\$	\$
3 INCOME TAX EXPENSE		
<i>The components of income tax expense comprise:</i>		
Current income tax	-	-
Deferred income tax	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
The prima facie tax payable on profit from ordinary activities before income tax is reconciled to the income tax expense as follows:		
Profit/(loss) from ordinary activities before income tax	32,973	(4,619)
Prima facie tax payable on profit from ordinary activities before income tax at 30%	9,892	- 1,386
Income tax effect of:		
- Permanent differences between accounting expenditure and items allowable as tax deductions	(9,892)	1,386
Income tax expense attributable to profit from ordinary activities	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
4 CASH AND CASH EQUIVALENTS		
Cash at bank	73,416	81,204
	<u>73,416</u>	<u>81,204</u>
	<u>73,416</u>	<u>81,204</u>
5 TRADE AND OTHER RECEIVABLES		
<i>Current</i>		
Trade receivables	4,870	320
	<u>4,870</u>	<u>320</u>
	<u>4,870</u>	<u>320</u>
6 INTANGIBLES		
Computer software:		
Cost	9,983	-
Accumulated amortisation	(2,906)	-
Net carrying value	<u>7,076</u>	<u>-</u>
	<u>7,076</u>	<u>-</u>
7 TRADE AND OTHER PAYABLES		
<i>Current</i>		
Other payables and accrued expenses	4,638	4,198
	<u>4,638</u>	<u>4,198</u>
	<u>4,638</u>	<u>4,198</u>

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013**

	<u>2013</u>	<u>2012</u>
	\$	\$
8 SHORT TERM PROVISIONS		
<i>Current</i>		
University Student Scholarships	5,000	20,000
Special Projects	-	14,575
	<u>5,000</u>	<u>34,575</u>

Movements in Provisions

<u>2013</u>	<u>University Student Scholarship</u>	<u>Special Projects</u>	<u>Total</u>
Opening Balance	20,000	14,575	34,575
Additional provisions raised	-	-	-
Amounts written back	(15,000)	(14,575)	(29,575)
Closing Balance	<u>5,000</u>	<u>-</u>	<u>5,000</u>

9 NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

Cash at the end of financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

Cash at bank	<u>73,416</u>	<u>81,204</u>
--------------	---------------	---------------

(b) Reconciliation of cash flow from operations with profit from ordinary activities after income tax

Profit/(losses) from ordinary activities after income tax	25,897	7,663
Non-cash flows in profit from ordinary activities	-	-
Changes in assets and liabilities, net of the effect of purchase and disposal of subsidiaries		
Decrease (Increase) in receivables	(4,550)	856
Increase (Decrease) in other payables	440	(8,491)
Increase (Decrease) in provisions	(29,575)	(10,000)
Increase (Decrease) in income tax payable	-	-
Net Cash Provided by Operating Activities	<u>(14,864)</u>	<u>(9,972)</u>

10 AUDITORS' REMUNERATION

Remuneration of the auditor:

- audit of the financial report	4,290	3,713
- other services	638	1,044
	<u>4,928</u>	<u>4,757</u>

11 COMPANY DETAILS

The registered office of the Company is:

Level 6
37 York Street
Sydney NSW 2000

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**


DIRECTORS' DECLARATION

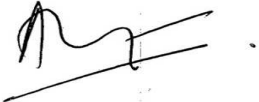
The directors have determined that the company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

The directors of the company declare that:

1. The financial statements and notes, as set out on pages 5 to 11, present fairly the company's financial position as at 30 June 2013 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements; and
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:


Director
Tim Hoare


Director
Andrew Simpson

Dated: 12 September 2013

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES**

Report on the financial report

We have audited the accompanying financial report, being a special purpose financial report, of The Association of Consulting Structural Engineers of New South Wales which comprises the statement of financial position as at 30 June 2013, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory notes and the directors' declaration.

Directors' responsibility for the financial report

The directors of the company are responsible for the preparation and fair presentation of the financial report, and have determined that the accounting policies described in Note 1 of the financial report are appropriate to meet the requirements of the company's constitution and the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES**

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's opinion

In our opinion, the financial report presents fairly, in all material respects the financial position of The Association of Consulting Structural Engineers of New South Wales as at 30 June 2013 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 of the financial report.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 of the financial report, which describes the basis of accounting. The financial report has been prepared for distribution to members for the purpose of fulfilling the directors' financial reporting obligations under the company's constitution. As a result, the financial report may not be suitable for another purpose.

**CBC Partners
Chartered Accountants**



**Domenic A. Cutrupi
Partner**

**Sydney
Dated: 13 September 2013**

**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**COMPILATION REPORT TO
THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES**

Scope

We have compiled the accompanying special purpose financial statements of the company which comprise the attached profit and loss statement for the year ended 30 June 2013. The specific purpose for which the special purpose financial statements have been prepared is to provide financial information to the directors.

The responsibility of the directors

The directors are solely responsible for the information contained in the special purpose financial statements and have determined that the basis of accounting adopted is appropriate to meet their needs and for the purpose that the financial statements were prepared.

Our responsibility

On the basis of the information provided by the directors we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed on the information and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the directors. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

**CBC Partners
Chartered Accountants**



**Domenic A. Cutrupi
Partner**

**Sydney
Dated: 13 September 2013**



**THE ASSOCIATION OF CONSULTING STRUCTURAL
ENGINEERS OF NEW SOUTH WALES
A.B.N. 45 000 026 648**

**PRIVATE INFORMATION FOR THE DIRECTORS
DETAILED PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED
30 JUNE 2013**

	<u>Note</u>	<u>2013</u>	<u>2012</u>
		\$	\$
Revenue from ordinary activities:			
Subscriptions		19,050	18,660
Seminars		-	9,970
Social Functions		4,260	2,102
AGM/EGM		6,020	1,300
Provisions written back		29,575	-
Other Income		100	350
Interest Received		529	8
		<u>59,534</u>	<u>32,390</u>
Administration Expenses:			
Amortisation		2,906	-
Auditor - Other Services	10	638	451
Auditor's Remuneration	10	4,290	4,358
Bad Debts		50	6,605
Bank Charges		876	904
Advertising		2,244	658
Computer Expense		784	-
Contribution to Consult Australia		2,200	8,017
Filing Fees		320	42
Insurance		2,255	2,255
Seminar & Workshop Costs		9,675	10,339
Sundry Expenses		322	53
Social Functions Expenses		-	3,327
		<u>26,560</u>	<u>37,009</u>
Profit/(Loss) from ordinary activities before income tax expense		32,973	(4,619)
Income tax expense relating to ordinary activities	3	-	-
Profit/(Loss) from ordinary activities after income tax expense		<u>32,973</u>	<u>(4,619)</u>



7. VOTE ON PROPOSED MOTION, CHANGES TO ARTICLES OF ASSOCIATION

Motion to be voted on by Members (fully paid up) at the AGM on 23rd October 2013.

The Motion is to adopt, in full the proposed changes to the Articles of Association shown in Appendix A

1. Deletion of the word "Auditor" from clauses 44, 45, 59, 70 and 73.
2. Modification of clause 70 and 73.

Background : The Board has endorsed the above Motion for the purpose of expediency and cost savings associated with professional fees. The accounts are proposed to be reviewed by an independent accountant rather than be formally audited.



ACN 000 026 048
ABN 45 000 026 048

ARTICLES OF ASSOCIATION

of

THE ASSOCIATION OF CONSULTING STRUCTURAL ENGINEERS OF NEW SOUTH WALES

PRELIMINARY

Association means The Association of Consulting Structural Engineers of New South Wales

Board of Management or *The Board* means the Board of Management for the time being elected pursuant to Clause 26 hereof.

Institution means The Institution of Engineers Australia (Engineers Australia).

Law means the Corporations Law.

Month means Calendar Month.

Office means the registered office for the time being of the Association.

Register means the Register of Members kept pursuant to the Law.

Secretary means any person appointed to perform the duties of a Secretary, and includes an Honorary Secretary.

Special Resolution has the meaning assigned thereto by the law.

Words importing persons include corporations.

Words denoting the singular number shall include the plural and vice versa.

1. For the purposes of registration the number of members of the Association is declared to be 40.
2. The Board may whenever the business of the Association requires it register an increase of members.
3. The Association is established for the objects and purposes expressed in the Memorandum of Association and may do all matters and things incidental thereto and in furtherance thereof. The Board may from time to time attend to such of the matters therein mentioned or to any matter incidental thereto to the exclusion of any others as may appear to them expedient.

MEMBERSHIP

4. The membership of the Association shall be divided into the following categories:
 - (i) foundation members;
 - (ii) honorary members;
 - (iii) ordinary members;
 - (iv) life members;
 - (vi) retired members.

5. Applications for admission to membership as an ordinary member shall be made to the Secretary in such form as may from time to time be prescribed by the Board. An applicant may be required to furnish such additional information relating to his or her eligibility as the Board may consider necessary.
6. Any person desiring to be admitted as an ordinary member of the Association must satisfy the Board as to his or her qualifications.
7. At the time of application, the applicant shall be practising as a Consulting Structural Engineer and as a guide to the Boards discretion:
 - a. Have a minimum of ten years structural engineering practice that can be verified by an existing ACSE member;
 - b. Hold chartered status (CPEng) with Engineers Australia OR an equivalent international qualification that is accepted by The Board.
 - c. Hold a position of authority within an engineering practice which requires supervision of project staff and responsibility for the certification of structural designs.
 - d. Be included in the National Professional Engineers Register (NPER Structural)
8. The election of a person as an ordinary member shall take place at a meeting of the Board, the notice convening which contains specific reference to the proposed election as part of the business of the meeting.
9. The ordinary member elect shall be admitted as an ordinary member and his or her name be entered in the Register of Members, upon payment of the prescribed entrance fee and of the annual subscription.
10. Foundation members shall consist of the persons whose names are subscribed to the Articles of Association of this Association.
11. A member may be nominated in writing as a Life Member by any other member of the Association for consideration by The Board for recommendation to a General Meeting of Members. The Board will not recommend the person nominated unless it is satisfied that he or she has rendered meritorious service to the Association. Election to life membership shall take place at a General Meeting of Members, the notice convening which shall include the recommendations in that behalf by the Board.
12. Every life member shall be entitled to all the privileges of a member without any further payment of fees, subscriptions or levies.
13. Honorary members may be elected by resolution of the Board and are to be reviewed annually by the Board.
14. A person who has been an ordinary member for at least five years and who has substantially retired from practice may apply to the Board to become a Retired Member. The Board may from time to time determine what constitutes substantial retirement.
15. Every retired member shall pay such membership subscription as may be determined by the Board and shall be entitled to privileges and be subject to the duties of membership as hereunder prescribed.
16. Life members and ordinary members shall be eligible:
 - a. to vote at any election of officers;
 - b. to hold any office in the Association;
 - c. to serve on any Committee of the Association;
 - d. to propose an amendment to the Memorandum and Articles of Association or to vote on any question affecting the Memorandum and Articles of Association or the regulation of the business of the Association.

17. Retired and honorary members shall be eligible to serve on any committee of the Association and contribute to discussion but shall not be eligible:
 - a. to vote at any election of officers;
 - b. to hold any office in the Association;
 - c. to propose an amendment to the Memorandum and Articles of Association or to vote on any question affecting the Memorandum or Articles of Association or the regulation of the business of the Association.
18. The Register shall be kept in the office under the control of the Board and the name and address of each member shall be entered therein.
19. A certificate of membership shall be issued to every member provided that any such certificates shall on demand in writing by the Board be immediately returned to the Association.
20. The entrance fee and annual subscription shall be of such amounts as shall be determined by the members in General Meeting. Honorary members may be admitted to membership without entrance fee or subscription. Subscriptions shall be payable in advance the first payment on election and thereafter on July 1 of each succeeding year in respect of the year commencing on that date.
21. If any member shall fail to pay a levy within one month after due notice thereof or if he or she shall be in arrears for three months in payment of his or her annual subscription he or she shall ipso facto be disqualified from taking part in any proceedings of the Association unless the Board shall previously have extended the time for payment. When the subscription of any member shall be unpaid for three months after the due date the Board may declare that member's membership forfeited and the member shall then cease to be a member, but such forfeiture of membership shall not affect the liability of the member for payment of such subscription or any part thereof which may be due at the date of such forfeiture.
22. A member who shall have had his or her membership forfeited pursuant to Clause 24 may, at the discretion of the Board, be reinstated on payment of all subscriptions and levies in arrears together with a rejoining fee to be determined from time to time by the Board provided that he or she is otherwise eligible for membership.
23. No refund of any entrance fee or annual subscription shall be made to any transferred member or to any member who has been expelled or whose certificate of membership has been cancelled under the provisions of these Articles.
24. Any member may at any time resign his or her membership of the Association by a written notice to the Secretary and he or she shall thereupon, but subject to the provision of the Memorandum of Association, cease to be a member of the Association. Provided that any member so resigning shall remain liable in respect of all moneys that may be due by him or her to the Association but unpaid at the time of such resignation.
25. If the circumstances of a member have changed since the commencement of his or her membership of a particular category, with the result that he or she would no longer be eligible for election or appointment to membership of that category, the Board may review his or her membership status. After making its review, the Board may by resolution terminate the member's membership of the Association, or reclassify him or her as a member of another category. At the meeting and before passing the resolution terminating or reclassifying the membership of a member, the member shall have had an opportunity of giving orally or in writing any relevant submission he or she may think fit. Any person whose membership is terminated or whose membership is reclassified to another category shall remain liable in respect of all moneys that may be due by him or her to the Association but were unpaid at the time of termination or reclassification.

MANAGEMENT

26. The management of the Association shall subject to the Memorandum and these Articles and any Statute be vested in a Board of Management consisting of a President, Vice President, Honorary Treasurer and eight other Directors, not more than two members from any one firm or partnership to be elected and shall be elected as herein provided. Five members of the Board of Management shall form a quorum.
27. At all elections nominations must be in writing and the proposer and seconder shall sign the nomination paper and the acceptance of such nomination shall be signed by the member proposed. All nominations must reach the Secretary seven clear days before the date of the election. The whole of the officers shall be elected annually to serve one year. Provided that although the officers are elected for one year only they shall be eligible for re-election without nomination.
28. The President shall not hold that office for more than two years consecutively.
29. The President shall preside at all meetings and perform all duties commonly pertaining to that office. Provided that where the President is absent from any meeting the Vice-President shall preside. And provided further that in the absence of the President and Vice-President a Chairman shall be elected by the members present at such meeting.
30. The Treasurer shall collect all funds and keep the accounts and shall bank all moneys to the credit of the Association.
31. The President and Vice-President shall be elected at the same meeting and shall hold office for and retire at the same time as the other Directors. A casual vacancy occurring in the office of President or Vice-President shall be filled up as in the case of the other Directors.
32. The President and Vice-President shall be nominated and elected separately. The provisions of Clause 27 shall not apply to nominations for the office of President and Vice-President.
33. The election of President and Vice-President shall be held immediately before the election of the other Directors and the result of such election shall be announced before the election of the other Directors is proceeded with.
34. The continuing directors may act notwithstanding any vacancy in their body.
35. The Association may by extraordinary resolution remove any Director before the expiration of his or her period of office and appoint another qualified person in his or her stead. The person so appointed shall hold office during such time only as the director in whose place he or she is appointed would have held the same if he or she had not been removed.
36. The office of a Director shall be vacated if he or she:
 - a. holds any office of profit under the Association;
 - b. becomes bankrupt or insolvent;
 - c. becomes of unsound mind or if his or her person or estate is liable to be dealt with in any way under the law relating to mental health;
 - d. ceases to be a member of the Association;
 - e. resigns from such office by notice in writing to the Secretary;
 - f. is removed from office by resolution of not less than two thirds of the members present and voting at any general meeting of the Association;
 - g. is suspended or expelled under Clause 48.
37. Subject to Clause 4 of the Memorandum of Association no contract or arrangement entered into by or on behalf of the Association with any company of or in which any Director shall be a member or otherwise interested shall be avoided nor shall any Director being such a member or so interested be liable to account to the Association for any profit realised by him or her from any such contract or arrangement by reason only of such Director holding that office or of the fiduciary relation thereby established.

38. At the Ordinary General Meeting in each year the whole of the Directors shall retire and a retiring Director shall be eligible for re-election.
39. Any casual vacancy occurring among the Directors shall be filled up by the Directors but any person so chosen shall retain his or her office so long only as the vacating Director would have retained the same if no vacancy had occurred.
40. The Board may meet together for the despatch of business adjourn and otherwise regulate their meetings as they think fit.
41. All acts done by the Board or by any person acting as a Director shall notwithstanding that it shall afterwards be discovered that there was some defect in the appointment of any such person acting as aforesaid or that he or she was disqualified be as valid as if every such person had been duly appointed and was qualified to be a Director.
42. A resolution in writing signed by all Directors shall be as valid and effectual as if it had been passed at a meeting of the Board duly called and constituted.
43. It shall not be necessary to send notice of any meeting of the Board to any Director who may be absent from the State of New South Wales nor shall any meeting of the Board be invalid on the ground that notice of such meeting was not sent to or received by any Director in sufficient time to enable him or her to be present at such meeting.
44. Every President, Vice-President, Chairman, Vice-Chairman, Secretary, Treasurer, Director, Auditor and other officer or servant of the Association shall be indemnified by the Association against and it shall be the duty of the Board out of the funds of the Association to pay all costs losses and expenses which any such officer or servant may incur or become liable to by reason of any contract entered into or act or thing done by him or her as such officer or servant or in any way in the discharge of his or her duties including travelling expenses and the amount for which such indemnity is provided shall immediately attach as a lien on the property of the Association and have priority as between the members over all other claims.
45. No Director, Auditor, Secretary or other officer of the Association shall be liable for the acts receipts neglects or defaults of any other officer or for joining in any receipt or other act for conformity or for any loss or expense happening to the Association through the insufficiency or deficiency of title to any property acquired by order of the Board for or on behalf of the Association or for the insufficiency or deficiency of any security on or upon which any of the moneys of the Association shall be invested or for any loss or damage arising from the bankruptcy insolvency or tortious act of any person with whom any moneys securities or effects shall be deposited or for any error of judgment omission loss damage or misfortune whatever which may happen in the execution of the duties of his or her office or in relation thereto unless the same happen through his or her own wilful act or default.

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POWERS OF BOARD

46. Subject to the Memorandum, any other provisions of these Articles and the law, the affairs of the Association shall be managed by the Board who may exercise all such powers of the Association as are not, by these Articles or by the Law required to be exercised by the Association in general meeting.
47. Without prejudice to the general powers conferred by these presents it is hereby expressly declared that subject to the provisions of the Memorandum of Association and of these Articles the powers of the Board shall include the following powers that is to say:
 - a. To determine who shall be entitled to sign receipts cheques contracts documents on behalf of the Association.
 - b. To appoint and at their discretion remove or suspend such managers secretaries officers clerks agents and servants for permanent temporary or special services as they may from time to time think fit and to determine their duties and fix and pay their salaries or emoluments and to require security in such instances and to such amount as they think fit. Nothing herein shall prevent the Board from appointing a member of the Association as. Honorary Secretary and any member so appointed shall forthwith become an officer of the Association, and, if not already a member of the Board, ex officio a member of

the Board and he or she shall be subject to the provisions of Clause 4 of the Memorandum of Association.

- c. To accept from any member on such terms and conditions as shall be agreed a surrender of his or her rights and privileges in the Association.
- d. To refer any claims or demands by or against the Association to arbitration and observe and perform the award.
- e. From time to time by instrument under Seal to make regulations in relation to the Association and at any time in like manner annul or vary any regulations so made and all regulations so made and for the time being in force shall be binding on the members of the Association and shall have full effect accordingly provided that no regulation inconsistent with the provisions of the Memorandum and Articles shall be made.
- f. To enter into all such negotiations and contracts and receive and vary all such contracts and execute and do all such acts deeds and things in the name and on behalf of the Association as they may consider expedient for or in relation to any of the matters aforesaid or otherwise for the purposes of the Association.

DISCIPLINE, COMPLAINTS AND DISPUTES

48. The Board shall have power to suspend or expel any member who:
 - a. Shall make default for three months in the payment of any indebtedness due to the Association.
 - b. Shall without justification have failed to observe any of the Articles of Association.
 - c. Shall have been guilty of any serious misconduct likely to bring the profession into disrepute.
 - d. Has been disciplined by The Institution of Engineers Australia.

Provided however that:

- e. No such suspension or expulsion shall be enforced unless a meeting of the Board be called for the purpose and three-fourths of the members of the Board present agree to such decision after having, except in the case of paragraph a. above, given the member due notice and an opportunity of being heard in defence. The certificate of membership of any member who may have been expelled under this or the succeeding article shall forthwith be returned to the Association and if not so returned may be recovered by process at law. Notice of expulsion under this or the succeeding article shall be given forthwith to the person so expelled.
49. If any complaint be made by or against a member or members or if any dispute or difference arise in which members are interested the same may be referred to and investigated and decided upon by the Board which shall have power to obtain such expert technical or legal assistance as it deems necessary before giving any such decision. Any member who shall refuse to carry out or abide by such decision may be suspended by the Board from all privileges of membership for any period not exceeding three months and he or she shall forthwith be reported to the Association as under suspension. And if after expiry of such term of suspension the member shall not have conformed to the Board's decision a meeting of the Board shall be convened by at least one week's notice to consider and determine whether he or she shall or shall not be expelled from the Association. Provided that no member shall be expelled under this article except at a meeting of which he or she has had due notice and at which he or she has had an opportunity of being heard.
 50. Any member expelled from the Association shall not be eligible for re-election as a member for a period of three months and then only upon such terms and conditions as the Board may determine.
 51. It shall not be incumbent upon the Board to entertain a complaint submitted to them by anyone not a member of the Association against any member but should a non-member desire the intervention of the Board he or she shall previously to the case being heard pay such a fee as shall be prescribed by the Board to the Secretary and shall undertake in writing to abide by and forthwith to carry out the decision of the Board in the same manner as if he or she were a member of the Association.
 52. The Board shall have a discretionary power to repay the whole or part of such sum to the complainant.

53. The Board may from time to time by resolution appoint and remove and may delegate any of its powers to any committee or committees and may by resolution determine and regulate the quorum necessary for the transaction of business by and the duties and procedure of all such committees and if the quorum and procedure be not so determined the committees respectively may from time to time determine their own quorum and procedure.
54. a. A committee may elect a Chairman of its meetings. If no chairman is elected or if at any meeting the chairman is not present within ten minutes after the time appointed for holding a meeting, the members present may choose one of their members to be chairman of the committee.
- b. A committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes and in the case of inequality of votes the chairman shall not have a second or casting vote.
- c. All acts done by any meeting of a committee or by any person acting as a member of a committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of such member or person acting as aforesaid or that the members of a committee or any of them were disqualified be as valid as if every such person had been duly appointed and was qualified to be a member of the committee.
- d. A resolution in writing signed by all of the members of a committee shall be as valid and effectual as if it had been passed at a meeting of a committee duly convened and held. Any such resolution may consist of several documents in like form each signed by one or more members of the committee.
55. The Board shall have discretionary powers to deal with special cases brought before them in regard to remission or reduction of entrance fees and subscriptions.
56. All proceedings of the Board and various committees not being a matter concerning a breach of Clause 4 of the Memorandum of Association shall be treated as secret and confidential.

GENERAL MEETINGS

57. General Meetings shall be held one in the year 1934 and once in every subsequent year at such time and place the Board may determine subject to any directions which may be given by the members in General Meeting.
58. The above mentioned General Meetings shall be called *Ordinary General Meetings*. All other meetings of the Association shall be called *Extraordinary General Meetings*.
59. The business of an Ordinary General Meeting other than the first shall be to receive and consider reports of the Board of Management and ~~of the Auditors~~ to consider any statement of accounts and balance sheet submitted to the meeting to elect officers in place of those retiring and to transact any other business which under these Articles ought to be transacted at any Ordinary General Meeting and any business which is brought under consideration by the report of the Board of Management. All other business transacted at any Ordinary and all business transacted at an Extraordinary General Meeting shall be deemed special.
60. No business shall be transacted at any meeting unless a quorum of members be present and such quorum shall be at least ten members entitled to vote personally present. A quorum may be increased or reduced by resolution of a General Meeting of which due notice has been given.
61. If within one half hour from the time appointed for the meeting a quorum of members is not present a meeting if convened upon the requisition of members shall be dissolved.
62. Votes may be given either personally or by proxy or by attorney under power and the same person may attend and vote on behalf of more than one member. No member shall be entitled to be present or to vote on any question either personally or by proxy or by attorney under power for another member at any meeting or upon a poll or be reckoned in a quorum whilst any subscription or other money is due and payable.

63. Every question submitted to a meeting excepting the election of the Board of Management shall be decided in the first instance on the voices or by a show of hands and in the case of an equality of votes the Chairman shall both on the show of hands and at a poll having a casting vote in addition to the vote to which he or she may be entitled as a member.
64. At any General Meeting unless a poll is demanded by at least one-third of the members present and entitled to vote a declaration by the Chairman that a resolution has been carried or carried by a particular majority or lost or not carried by a particular majority and an entry to that effect in the book of proceedings of the Association shall be conclusive evidence of the fact without proof of the number and proportion of the votes recorded in favour of or against such resolution.
65. If a poll is demanded as aforesaid it shall be taken in such manner and either by ballot or otherwise and at such time (not exceeding 14 days from the meeting at which the same is demanded) and place as the meeting directs and either at once or after an interval or adjournment or otherwise and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
66. The Chairman of the meeting may with the consent of the meeting adjourn the same from time to time and from place to place but no business shall be transacted at an adjourned meeting other than the business unfinished at the meeting from which the adjournment took place. Notice of such adjourned meeting shall be sent to members.
67. Any General Meeting may be convened by the Board or the President at any time by giving not less than fourteen days notice in writing to the members such notice shall clearly state the nature and purport of the business and no other business shall be taken but that on the notice paper.
68. The Board shall on the requisition of one-fifth of the number of members having at the date of such requisition the right to vote at general meetings forthwith proceed to convene an Extraordinary General Meeting of the Association and in the case of such requisition the following provisions shall have effect:
 - a. The requisition must state the objects of the meeting and must be signed by the requisitionists and deposited at the office and may consist of several documents in like form each signed by one or more of the requisitionists.
 - b. If the Board does not proceed to cause a meeting to be held within 21 days from the date of the requisition being so deposited the requisitionists or a majority of them may themselves convene the meeting but any meeting so convened shall not be held after the expiration of three months from the date of such deposit.
 - c. Any meeting convened under this clause by the requisitionists shall be convened in the same manner as nearly as possible as that in which meetings are to be convened by the Board or the President.
69. The accidental omission to give notice of any meeting to any member shall not invalidate any resolution passed at any such meeting.

AUDIT ACCOUNTS

70. The accounts of the Association shall be examined and the correctness of the balance sheet shall be ascertained ~~and certified~~ by one or more properly qualified ~~auditor or auditors appointed~~ accountants and copies provided at the Ordinary General Meeting held in each year. ~~The Auditors so appointed shall audit the accounts for the year to which their appointment extends.~~
71. At the time of the giving of notices calling General Meetings of the Company, the Board shall cause such notices to be given to the Auditor or Auditors, as required by the Law.
72. Any casual vacancy occurring in the office of Auditor as provided in the last preceding clause shall be filled by the Board.

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73. The Board shall from time to time determine ~~in accordance with Clause 8 of the Memorandum of Association~~ at what times and places and under what conditions or regulations accounting and other records of the Association shall be open to the inspection of members not being members of the Board, ~~and no member "not being a member of the Board" shall have any right of inspecting any account or book or paper of the Association except as conferred by the Law or by Clause 8 of the Memorandum of Association or authorised by the Board or by the Association in General Meeting.~~

NOTICES

74. Notices required to be served by the Association or the Board upon a member may be served either personally or by sending it by post to the address for the member in the register of members or the alternative address (if any) nominated by the member; or by sending it to the fax number or electronic address (if any) nominated by the member. A notice sent by post is taken to be given 3 days after it is posted. A notice of sent by fax, or other electronic means, is taken to be given on the business day after it is sent.



8. PRESENTATION OF NEW MEMBERS CERTIFICATES

Andrew Derbidge -	Partridge
Brent Guest -	BVG Consultants
John Romanous -	John Romanous and Associates
NicKokolis -	Acor Consultants
Peter Standen -	Partridge
Rocco Ottaviano -	Astroc Structural Engineering
Ryan Campbell -	Bonacci Group
Sam Ebeid -	EA and Associates



9. ELECTION OF THE BOARD FOR 2013/2014

Current Nominations for Honorary Board Positions for 2013-2014

- (A) PRESIDENT Eamonn Madden
- (B) VICE PRESIDENT AndreyKandic
- (C) HONORARY TREASURER Andrew Simpson
- (D) BOARD MEMBERS

Tim Hoare (ASIC Company Secretary)
Eamonn Madden
Andrew Simpson
Michael Jaroszewicz
AndreyKandic
Rick Pilz
Andrew Simpson
Simon Matthews
AndreyKandic
KouroshKayvani
Kevin Berry
NicKokolis (New Board Member)
Todd Halliday (New Board Member)

Retiring Board Members :

Stephen Maher
Jim Grasso